

APPLICATION INSTRUCTIONS FOR PIPERTON PLANNING COMMISSION REVIEW

1. Applications must be submitted to the Chairman at least fifteen (15) days prior to a regular meeting (not a work session meeting) in order to be accepted at that regular meeting.
2. Printed copies of the Zoning Ordinance and Subdivision Regulations are available upon request and contain detailed instructions for preparing your submittal.
3. The following information must be attached to your Application for Review:
 - A. Legal description of the property;
 - B. List of all owners (including full mailing address) of adjoining parcels within 500 ft., including owners beyond abutting street or railroad rights-of-way;
 - C. Required maps, drawings or plats. (10 copies)

City of Piperton, Tennessee

Telephone: 901-853-4830

www.pipertontn.com

Fax: 901-854-8396

Project/Development Application

(PLEASE PRINT or TYPE)

Project/Development Name: _____

Project/Development Location (Address/Subdivision/Parcel): _____

Applicant Information:

Name - _____

Address - _____

Telephone -

Home/Office: _____

Mobile: _____

Fax - _____

Email - _____

Design Professional (if applicable):

Firm Name - _____

Project Manager/Contact - _____

Address - _____

Telephone -

Office: _____

Mobile: _____

Fax - _____

Email - _____

Applicant Request (Check All That Apply):

PLANNING COMMISSION/DESIGN REVIEW COMMISSION -

- Non-Residential Site Plan (See *Site Plan Checklist*)
- Landscape Plan/Lighting Plan/Architectural Design Elements (See *Site Plan Checklist*)
- Signage (See *Signage Checklist*)
- Subdivision (See *Subdivision Checklist*)
 - Minor Subdivision
 - Major (Preliminary) Subdivision
 - Major (Final) Subdivision
- Conservation Design Overlay Development (See *CD-O Checklist*)
- Planned Development Overlay Development (See *PD-O Checklist*)
- Mixed Use Planned Development (See *MUPD Checklist*)
- Land Disturbance (See *Land Disturbance Checklist*)
- Zoning Map Amendment (See *Zoning Map Amendment Checklist*)
- Zoning Ordinance Text Amendment (See *Text Amendment Checklist*)
- Land Use Plan Amendment (See *Plan Amendment Checklist*)
- OTHER - _____

BOARD OF ZONING APPEALS -

- Special Exception (See *Special Exception Checklist*)
- Variance (See *Variance Checklist*)
- Appeal of Decision of the Building Official (See *Appeal Checklist*)
- Interpretation of Zoning Ordinance (See *Interpretation Checklist*)

BOARD OF MAYOR AND COMMISSIONERS -

- Appeal of Planning Commission Decision (See *Appeal Checklist*)
- Development Agreement
 - New Agreement
 - Amendment to Existing Agreement
 - Reduction to Existing Letter of Credit
 - Project Acceptance; Release of Outstanding Letter of Credit
- Annexation
- Special Event Permit
- OTHER - _____

Applicant Signature (Please Sign): _____

Date: _____

By signing this application, the applicant accepts responsibility for compliance with all applicable project checklist requirements, payment of all applicable City of Piperton application fees, and payment of third party professional fees associated with design review, project facilitation, or legal services required to adequately evaluate the applicant's project. Current City of Piperton Development Fees are available from the City Recorder.