

**MINUTES OF THE SPECIAL CALLED WORK SESSION OF THE
PIPERTON BOARD OF MAYOR AND COMMISSIONERS
SEPTEMBER 07, 2017, 5:00 P.M.**

The Piperton Board of Mayor and Commissioners met in a special called work session on September 7, 2017 at 5:00 p.m. at City Administration, with Board members: Mayor Henry Coats, Vice-Mayor Mike Binkley, Commissioner Hugh Davis, Commissioner Preston Trotter, City Engineer Harvey Matheny, Fire Chief Reed Bullock and City Manager Steve Steinbach present. Commissioner Neil Taylor and City Recorder Beverly Holloway were absent.

Agenda item 1. Call to Order, establish quorum

Action taken: Mayor Henry Coats called the work session to order at 5:00 p.m., and established that a quorum was present

Agenda item 2. Discussion – Piperton West Sewer Extension Project – Funding options

Discussion was held regarding the Piperton West Sewer Extension Project, this project will entail putting a lift station at the northwest corner of the Living Hope Church site and it will pump basically north along the 385 right-of way then turn and go east along the southside just outside of the railroad right-of-way until it gets over to Commerce and the plan is to follow the Old Stateline Road right-of-way all the way over to the pump station site, and there is a potential as we get all the way to the eastside of the First Baptist Church property that might have some portion of that becoming gravity but staff is still looking at that and then going back to the west end again from the lift station site, we would have a gravity line flowing into the lift station for the Pyramex site, it would connect to their system and flow under 385 and flow north into our lift station. The Board authorized the City Manager to enter into an agreement with Pickering for the purpose of surveying and design which has commenced, the total estimated cost of the project is \$769,860.00. The site plan requirements for the Pyramex improvements necessitates the widening of Keough Road to facilitate their industrial truck traffic. The Planning Commission has acted on that and the Board has approved the development agreement. Staff is working with TDOT now to facilitate a State Industrial Access program, where TDOT does the design, does the improvements, it is a joint effort between Piperton and Collierville, and Collierville's Board will have to approve TDOT's Resolution. Pyramex will convey their right-of-way via the recorded site plan, the adjoining property owner will have a right-of-way dedication plat prepared and once all the right-of-way is secured TDOT will initiate design and survey. The State FastTrack for Project Haven which is providing the City the bulk of the funding for this sewer project, the State awarded 82% of the project cost to the City (\$631,000.00) and there is a local match required of 18% (\$138,860.00) that will be between the State of Tennessee and Fayette County so Mayor Taylor has been trying to serve as the intermediary between Mayor Coats and the State, there is a third party grant administrator out of Nashville who will administer and the cost of this service is \$15,000.00 which will be included in our project cost. In April the State granted authority to the County to incur cost with an Incur Cost Agreement, this is September and staff needs to sit down with the Grant Administrator as quickly as possible so the County has not incurred any cost yet, staff has given Pickering the go ahead to proceed and we have a deadline to meet so by the time Pyramex is up and running we have to sewer to them. Staff feels we can facilitate this installation without the necessity of securing additional easements and/or right-of-way but you never know in these types of projects. The County Mayor has asked for a Resolution from the City that agrees to the local match and that will be on the Board's Agenda on the 19th. With regards to the funding of the local match, it is an economic development project, spoke with the Comptroller's office and the ability to use General Fund Monies for the match is permitted and so the proposal to the Board is the estimated match in addition to the Administrative expenditure be transferred to the

Enterprise Fund from the General Fund so a Budget Amendment will be brought before the Board on the 19th to authorize the appropriation of \$180,000.00 to be transferred from the General Fund monies to the Enterprise Fund and all checks written addressing fees and invoices dealing with this project will be paid from the Enterprise Fund from the General Fund and the last component is the Delta Regional Authority Grant that is still pending approval at this time, this would go against construction related expenditures that the FastTrack money does not cover.

Agenda item 3. Discussion – Fiscal Year 2018 Budget Amendment #1

Discussion was held regarding a pending Budget Amendment for Fiscal Year 2018, regarding the General Fund with painting and roofing of City Hall/Fire Station, the return to full time status of the Building Official (Tommie Johnson) and associated budget items needed, Contract Building Inspector, on the Enterprise fund with regards to the Sewer operating Budget, there was a keystroke error under the maintenance line item, recommending returning line items for engineering services (Buddy Petty) under water and sewer, the FastTrack local match appropriation from General Fund to the Enterprise Fund.

Agenda item 4. Adjournment

Commissioner Hugh Davis moved to adjourn, seconded by Commissioner Trotter. The Motion received all affirmative votes and the meeting was adjourned at 6:05 p.m.

Respectfully submitted,

Beverly Holloway, City Recorder

Approved: _____ date: _____
Mayor