

**MINUTES OF THE REGULAR SESSION OF THE
PIPERTON PLANNING COMMISSION
June 13, 2017, 6:00 P.M.**

The Piperton Planning Commission met on June 13, 2017 at 6:00 p.m., at City Hall, with Board members: Chairman John Henszey, Mayor Henry Coats, Vice-Mayor Mike Binkley, Commissioner David Crislip and Commissioner Denise Browder present. City Planner Brett Morgan and City Recorder Beverly Holloway were also present along with Neil Taylor, Gwen Brown and Mike Russell.

Agenda item 1. Call to order, establish quorum

Action taken: Chairman John Henszey called the meeting to order at 6:00 p.m., and established that a quorum was present.

Agenda item 2. Prayer and Pledge of Allegiance to the American Flag

Action taken: Chairman Henszey led in the opening Prayer and Commissioner David Crislip led in the Pledge of Allegiance to the American Flag.

Agenda item 3. Any changes to Agenda; Motion to adopt Agenda

Action taken: There was a change to the Agenda with the addition of reviewing the Design Guidelines under item 6 as old business and Commissioner Denise Browder moved to adopt the Agenda with the addition, seconded by Commissioner Crislip. The Motion received all affirmative votes.

Agenda item 4. Any changes to the Minutes of the Regular Session of May 09, 2017: Motion to approve Minutes of the Regular Session of May 09, 2017.

Action taken: There were no changes to the Minutes of the Regular Session of May 09, 2017 and Vice-Mayor Mike Binkley moved to approve the Regular Session Minutes of May 09, 2017, seconded by Commissioner Browder. The Motion received all affirmative votes.

Agenda item 5. Application for signage – Piperton Preserve, Phase 2

Brett Morgan, City Planner, stated this application is by developer Mike Russell for Piperton Preserve Phase 2, it is for a development sign similar to the previous sign and there will be one change made as one of the builders will be replaced by another builder, the color pallet is essentially the same as is the wording of the sign with the addition of Phase 2 to the sign, there will be two of these signs which will be 4 X 8 at each of entrances to Phase 2 (one at lot #33 and the other at lot #55) and will show contact information of the builders and developer, the information on the sign is what is allowed for this type of sign, staff recommends approval of the application.

Mr. Russell stated there will be a total of four builders listed and should see activity by the builders by the first of the month.

Mr. Morgan requested a mock-up of the sign from Mr. Russell to be sent to the Recorder who will pass it on to the Planning Commission members.

Action taken: Commissioner Browder moved to approve the signage as presented with the changes, seconded by Commissioner Crislip. The Motion received all affirmative votes.

Agenda item 6. Any other old/new business, questions or matters from the audience

- 1) Under old business, the Planning Commission reviewed the Design Guidelines and recommended further revisions to be done, the completed Design Guidelines will be

placed on the website as a template for developers to use after it is review by the City Engineer and the City Manager.

Action taken: Vice-Mayor Binkley moved to approve the Design Guidelines with all changes, seconded by Mayor Coats. The Motion received all affirmative votes.

2) Under old business, Vice-Mayor Binkley stated at the last meeting discussion was held on moving the meeting start time to 6pm.

Chairman Henszey stated that people coming before the Commission would probably appreciate the change so they can come straight from their office without a wait time.

Action taken: Vice-Mayor Binkley moved to change the starting time to 6pm, seconded by Mayor Coats. The Motion received all affirmative votes.

Agenda item 7. Adjournment

Action taken: Commissioner Browder moved for adjournment, seconded by Vice-Mayor Binkley. The Motion received all affirmative votes, and the meeting was adjourned at 6:37 p.m.

Respectfully submitted,

Beverly Holloway, City Recorder

Approved: _____ date: _____